



**Fire/EMS Oversight Board  
MEETING MINUTES**

**August 7, 2014**

**Committee Members Present:** Chairman John Johnson and Village of Sturtevant Administrator Mary Cole, Village of Mt. Pleasant Trustee Dave DeGroot and Lawrence (Bud) Eastman

**Committee Members Absent:** Village of Mt. Pleasant Administrator Kurt Wahlen

**Village Board Members Present:** Village of Mt. Pleasant Trustee John Hewitt

**Staff Members to the Board:** Chief Robert Stedman

**Guests:** Division Chief Mark Pierce

**1. Meeting called to order at 4:04 p.m. by Chair John Johnson.**

**2. Approval of June 5, 2014 Minutes:**

A motion was made by Dave DeGroot and seconded by Mary Cole to approve the minutes of the June 5, 2014 meeting. **Motion Passed Unanimously**

**3. Operational Report:** Chief Robert Stedman referred to the Operational Report dated August 7, 2014 that was distributed to the Committee Members.

- a. The second remount ambulance was delivered this week. It is at the sign shop being lettered and computers & radios will be installed. The vehicle should be in service by early next week.
- b. One of the 2001 ambulances had a transmission go out of service completely last week and we are in the process of having the transmission replaced. The estimated cost is about \$4,500.
- c. The new Chevrolet Tahoe will be delivered in mid to late September.
- d. A new firefighter started with the SSFD on Monday July 28th and will complete his training on Friday August 8th. This new member replaced a firefighter that resigned in early July to accept a position with another fire department.
- e. We are in the process of beginning the Station #10 kitchen project.
- f. Overtime has been reduced substantially and at the present time we are within budget.

We currently have one member off on FMLA for personal medical needs for a family member.

- g. The recruitment process for a new eligibility list started this week and the applications will close on Monday September 8, 2014.
- h. We are planning on allowing two GTC interns to work with SSFD if there are applicants that are interested.



**Fire/EMS Oversight Board  
MEETING MINUTES**

**August 7, 2014**

- i. The arbitration hearing for the ambulance driver issue is now scheduled for October 6, 2014 at 10 AM at the Mt. Pleasant Village Hall.
- j. The budget process is just beginning and we expect very limited changes to our 2014 budget.
- k. The following table reflects the number and percentage of calls per station for the year to date ending July 31, 2014.

2014 Annual Calls By Station Through July 31, 2014		
#7	203	9.0%
#8	711	31.4%
#9	708	31.3%
#10	495	21.9%
Other	146	4.5%
Total	2263	100%

**4. SSFD Capital Improvement Plan** – Chief Stedman explained the draft 2015-2019 CIP plan and various items on the list were discussed. A request was made for the itmes in 2015 to be listed in priority and bring back to the Board. **No action taken.**

**5. Public Comments** – None

**6. Next Meeting** – The next meeting was previously scheduled for Thursday August 7, 2014 at the Village of Sturtevant Safety Building at 4 PM.

**7. Adjournment:** Motioned by Dave DeGroot, seconded by Mary Cole to adjourn.

**Motion passed. Unanimously** Meeting adjourned at 4:59 p.m.